

Audit Committee

Agenda and Reports

For consideration on

Wednesday, 19th March 2008

In the Committee Room 1, Town Hall, Chorley

At 11.00 am



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10 March 2008

Dear Councillor

AUDIT COMMITTEE - WEDNESDAY, 19TH MARCH 2008

You are invited to attend a meeting of the Audit Committee to be held in Committee Room 1, Town Hall, Chorley on Wednesday, 19th March 2008 commencing at 11.00 am.

There will be a short training session taking place on The Management of Partnerships and Partnering Contracts at 10.00am also taking place in Committee Room 1 and it is advisable that you attend.

AGENDA

1. **Apologies for absence**

2. **Minutes (Pages 1 - 4)**

To confirm as a correct record the minutes for the meeting of the Audit Committee held on 17 January 2008 (enclosed)

3. **Declarations of Any Interests**

Members are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda. If the interest arises **only** as result of your membership of another public body or one to which you have been appointed by the Council then you only need to declare it if you intend to speak.

If the personal interest is a prejudicial interest, you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

4. **Framework for Partnership Working (Pages 5 - 18)**

Report of Assistant Chief Executive (Business Transformation)

5. **Annual Audit & Inspection Letter**

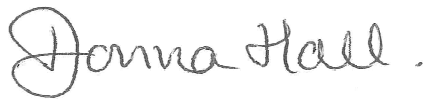
Report of Audit Commission (to follow)

6. **Code of Corporate Governance (Pages 19 - 50)**

Report of Assistant Chief Executive (Business Transformation) and Corporate Director of Corporate Governance (enclosed)

7. **Anti-Fraud & Corruption Strategy (Pages 51 - 84)**
Assistant Chief Executive (Business Transformation) (enclosed)
8. **Fraud & Corruption Risk Register (Pages 85 - 98)**
Report of Assistant Chief Executive (Business Transformation) (enclosed)
9. **Internal Audit Plan 2008/9 (Pages 99 - 108)**
Report of Assistant Chief Executive (Business Transformation) (enclosed)
10. **Any other item(s) that the Chair decides is/are urgent**

Yours sincerely



Donna Hall
Chief Executive

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Distribution

1. Agenda and reports to all Members of the Audit Committee (Councillor Anthony Gee (Chair), Councillor Mary Wilson (Vice-Chair) and Councillors Alan Cain, Mike Devaney, Keith Iddon and Shaun Smith) for attendance.
2. Agenda and reports to Gary Hall (Director of Finance), Donna Hall (Chief Executive), Andrew Docherty (Corporate Director of Governance), Garry Barclay (Audit and Risk Manager), Andy Armstrong (Assistant Audit Manager), James Douglas (Business Improvement Manager) and Dianne Scambler (Trainee Democratic Services Officer) for attendance.
3. Agenda and reports to Mike Thomas (Audit Commission) for attendance.

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ان معلومات کا ترجمہ آپ کی اپنی زبان میں بھی کیا جاسکتا ہے۔ یہ خدمت استعمال کرنے کیلئے براہ مہربانی اس نمبر پر ٹیلیفون کیجئے: 01257 515823